



# 天后中英文幼稚園

## Regina Coeli Anglo-Chinese Kindergarten

報名表 NO: \_\_\_\_\_

中文姓名 Name in Chinese		性別 Sex		年齡 Age		相片 Photo	
英文姓名 Name in English		出生日期 Date of Birth					
出生地點 Place of Birth		香港出生證明書/回港證 NO. _____ NO. of Birth Certificate _____					
電郵 E-mail							
住址 Home Address							
電話 Telephone		手提電話 Mobile Tel No					
籍貫 Nationality		年度 Year	班級 Class	年度 K 1 / K 2 / K 3 A M / P M / W D			
父親姓名 Name in Father		家長職業 Occupation		籍貫 Nationality			
母親姓名 Name in Mother		家長職業 Occupation		籍貫 Nationality			
報名日期 Date of Application		校車 School bus					
下欄由本校填寫 Filling by school							
面見紀錄 Interview	語言表達 Language						
	智力 Intelligent						
	禮貌 Politeness						
健康狀況 Hygiene	身體 health						
已收文件 Document	<input type="checkbox"/> 幼稚園入學註冊證 Registration Certificate for Kindergarten Admission NO. _____ <input type="checkbox"/> 出生證明書副本 Birth Certificate <input type="checkbox"/> 防疫注射紀錄副本 Injection card <input type="checkbox"/> 回郵信封 Envelopes _____ 個 <input type="checkbox"/> 相片 Photos _____ 張			已代收費用 Fees	<input type="checkbox"/> 報名費 Application <input type="checkbox"/> 註冊費 Register Fee <input type="checkbox"/> 其他 Others _____		
備註 Specific							

經手人 By Hand : \_\_\_\_\_

日期 Date : \_\_\_\_\_

備註：1. 不得就申請入學事宜，向學校任何人事，提供利益。  
Remarks : (Admission should not provide any benefits to the school personality.)

2. 申請者將會安排面見。  
(Applicants will meet in arrangement.)
3. 取錄安排，會根據幼兒面見時表現，並於日後公佈結果。  
(Admission arrangement will be based on the performance of the children and get a result as soon.)

正校：新界屯門大興邨興盛樓地下 3-10 號 電話：2462 2949 傳真：2468 3778  
No.3-10,G/F, Hing Shing Hse, Tai Hing Est, Tuen Mun, NT.  
Internet : <http://www.rck.edu.hk> E-mail: [rckg\\_edu@yahoo.com.hk](mailto:rckg_edu@yahoo.com.hk)

\*\*申請人所提供的資料，只供申請入讀本園之用\*\*

Information provided by applicants only use of the kindergarten.



# 天后中英文幼稚園

## 2022年至2023年度

### 學校報名須知

(一) 申請表格可親臨本園或網上下載	本園接受入學時年滿兩歲八個月的幼兒申請		
(二) 報名辦法	親臨本園遞交申請表格，須連同以下所需文件： a) 出世紙正、副本(如非本港出生，需帶同居留證件之正副本) b) 香港衛生署(免疫接種記錄) c) 幼兒近照二張(2吋) d) 三個貼上\$2郵票的回郵信封(需註明住址及幼兒姓名)		
(三) 全年均接受申請報名	報名費\$40(於遞交申請表格時一併收取)無論申請成功與否，報名費概不退還		
(四) 面見安排	a) 本園會安排面見所有申請入讀的幼兒，家長須陪同幼兒參與面見。 b) 如申請人非華語兒童，可按需要為申請人安排傳譯及翻譯服務，並按內家長和兒童由懂中文的親友陪同會面，協助溝通。 c) 面見日期：報名後隨即安排		
(五) 收生準則	a) 申請人的兄弟姐妹未現正在本校就讀 b) 父母/兄姊為本園畢業生獲優先考慮 c) 居住學校附近 d) 當日幼兒面見表現 e) 特別家庭(例如：社會福利署轉介)		
(六) 公佈日期	a) 首輪取錄結果2021年11月22日(星期一)，在本園報告板、電郵、有關信函及學校網頁公佈已取錄之學生名單 b) 隨後報名之幼兒，將於面見後一星期內以電郵、信函及致電通知取錄結果		
(七) 註冊手續	a) 首輪面見報名之申請者，將於2022年1月6日(星期四)至1月8日(星期六)，上午10:00至下午4:00到校辦理註冊手續。 b) 隨後報名者，請依信函日期到校辦理 c) 獲取錄之幼兒家長，請於註冊日期內，連同以下文件親臨本園辦理註冊手續。 i. 幼稚園入學註冊證 ii. 註冊費(全日班\$1570；半日班\$970) #若放棄學位，所繳交之註冊費將不獲退還 #註冊後如需轉校請與本園聯絡		
(八) 入學手續	1. 以信函通知獲取錄者到本園辦理入學手續之日期及時間 2. 帶同有關信函到校辦理手續 a) 交書簿雜費(有關費用可參考有關信函內容，並須簽同意書) b) 辦理銀行轉帳手續(需帶同銀行存摺簿) c) 訂購校服及用品等 ※一經辦理入學手續，已繳交之書簿費用將不會發還，只會發還有關物品。		
(九) 新生家長會	新生家長會日期約8月底舉行 將於7月底發信通知有關日期		
(十) 辦公時間	星期一至五(9:00-5:00)，逢星期六(9:00-1:00) 星期日及公眾假期休息		
(十一) 備註	本園設有校車接送服務		
(十二) 參考資料	<b>2021-2022年度學費及午膳費用</b>		
	學費	半日班	全免 (持有效幼稚園入學註冊證)
		全日班	\$243(每月)
	全日班膳食費	\$440(每月)	

※教育局新生安排請參閱以下網頁：2022-2023學年幼稚園(K1)收生安排指引

[https://www.edb.gov.hk/k1-admission\\_tc](https://www.edb.gov.hk/k1-admission_tc)



# Regina Coeli Anglo-Chinese Kindergarten

## Enrolment Information for Prospective Students for the Academic Year 2022/2023

(A) Application Form	<ul style="list-style-type: none"> <li>a) Children of two years and eight months old or above at the time of enrolment are welcome to study in our school.</li> <li>b) Application forms are available at our School Office or you can download through our school website (<a href="http://www.rck.edu.hk">http://www.rck.edu.hk</a>)</li> <li>c) Our enrolment is available all year round</li> </ul>		
(B) Application Details	<p>Please bring along the following documents when submitting the completed application form :</p> <ul style="list-style-type: none"> <li>a) The photocopy of the birth certificate of the applicant ( if the applicant does not have a Hong Kong birth certificate, please produce the photocopy of the overseas</li> <li>b) The photocopy of the Hong Kong Immunization Vaccination Records Card of the applicant (front face and reverse face)</li> <li>c) Two half-length recent photos (size 2 inches) of the applicant</li> <li>d) Three self-addressed stamped (\$2) rectangular envelopes with the Chinese / English name of the applicant (please stick sufficient value stamp if posted other from Hong Kong)</li> <li>e) Enrolment fee is HK\$40 (Fees paid are not refundable)</li> </ul>		
(C) Interview Arrangements	<ul style="list-style-type: none"> <li>a) Our school will arrange interviews for all applicants.</li> <li>b) When interviewing NCS children, we as far as possible to arrange interpretation and translation service for the applicants where necessary or allow parents and their to be accompanied with a Chinese-speaking relative or friend to facilitate communication.</li> <li>c) Interview dates will be announced in due course</li> </ul>		
(D) Admission Criteria	<ul style="list-style-type: none"> <li>a) Sibling(s) studying at our school</li> <li>b) Parent(s) or sibling(s) being a graduate of our school</li> <li>c) Children living at the nearby area of our school</li> <li>d) The interview performance of the students</li> <li>e) Special needy families (including those transferred by Social Welfare Department)</li> </ul>		
(E) Announcement Date of Admission Results	<ul style="list-style-type: none"> <li>a) The result will be announced on 22<sup>nd</sup> November 2021 (Monday). Successful applicants will be notified by post and e-mail. Admission results will also be posted on our notice board and school website. (Students in the waiting list will be notified of the admission results by post or by phone individually)</li> <li>b) Those applications submitted after the above date, they will be notified of the admission result by e-mail, by post or by phone within one week of application</li> </ul>		
(F) Registration Procedures	<ul style="list-style-type: none"> <li>a) The prospective students are required to register at our school on 6<sup>th</sup> -8<sup>th</sup> January 2022(Thursday to Saturday) at 10:00am to 4:00pm</li> <li>b) Subsequent applicants, please go to the school office according to the date of the letter</li> <li>c) Parents are required to bring along the following documents for registration :               <ul style="list-style-type: none"> <li>i) The Registration Certificate for Kindergarten Admission</li> <li>ii) The Registration Fee : HK\$1570 for Whole-day student, HK\$970 for Half-day student</li> </ul> </li> </ul> <p># Registration fees paid are not refundable # Please contact us in case you want to transfer to other school after registration</p>		
(G) Enrolment Procedures	<p>Parents will be notified of the enrolment date and bring along the following for the enrolment :</p> <ul style="list-style-type: none"> <li>a) Textbooks fee, materials and supplies expenses etc. (please refer to the letter of notification for details)</li> <li>b) Bank passbook for auto-payment</li> <li>c) Purchase of school uniform</li> </ul> <p>※ All fees paid after school enrolment are not refundable</p>		
(H) Parents Day	The Parents Day will be held at the end of August (exact date will be announced at the end of July by post)		
( I ) School Office Hours	Monday to Friday (9:00am to 5:00pm) , Saturday (9:00am to 1:00pm) Closed on Sundays and Public Holidays		
(J) School Bus Service	Self-owned school bus service		
(K) Reference Information	<b>Details of School Fee and Meal Fee for the Academic Year 2021 / 2022 for reference</b>		
	School Fee	Half-day Class Students	Free (with valid Registration Certificate for Kindergarten Admission)
		Whole-day Class Students	HK\$243(per month)
Meal Fee	Whole-day Class Students	HK\$440(per month)	

Admission Arrangements for Nursery (K1) Classes in Kindergartens for the 2022/2023 School Year

[https://www.edb.gov.hk/k1-admission\\_e](https://www.edb.gov.hk/k1-admission_e)