

天后中英文幼稚園(二校)

報名表_____ Application Form

Regina Coeli Anglo-Chinese Kindergarten (Second Branch)

中文姓名 Name in Chinese		性別 Sex		年齡 Age	
英文姓名 Name in English		出生日期 Date of Birth			
出生地點 Place of Birth		香港出生證明書/回港證 NO. of Birth Certificate _____			
電郵 E-mail					
住址 Home Address					
電話 Telephone		手提電話 Mobile Tel No			
籍貫 Nationality		班級 Class	K 1 / K 2 / K 3 A M / P M / W D		
父親姓名 Name in Father		家長職業 Occupation			
母親姓名 Name in Mother		家長職業 Occupation			
報名日期 Date of Application		校車 School bus			
下欄由本校填寫 Filling by school					
面見紀錄 Interview	語言表達 Language				
	智力 Intelligent				
	禮貌 Politeness				
健康狀況 Hygiene	身體 health				
已收文件 Document	<input type="checkbox"/> 出生證明書副本 Birth Certificate <input type="checkbox"/> 防疫注射紀錄副本 Injection card <input type="checkbox"/> 回郵信封 Envelopes _____ 個 <input type="checkbox"/> 相片 Photos _____ 張 <input type="checkbox"/> 其他 Others _____	已代收費用 Fees	<input type="checkbox"/> 報名費 Application <input type="checkbox"/> 註冊費 Register Fee <input type="checkbox"/> 其他 Others _____		
備註 Specific					

- 備註：1. 不得就申請入學事宜，向學校任何人事，提供利益。
Remarks : (Admission should not provide any benefits to the school personality.)
2. 申請者將會安排面見。
(Applicants will meet in arrangement.)
3. 取錄安排，會根據幼兒面見時表現，並於日後公佈結果。
(Admission arrangement will be based on the performance of the children announced the result later.)

正校：新界屯門大興邨興盛樓地下 3-10 號 電話：2462 2949 傳真：3764 0113
No.3-10,G/F, Hing Shing House, Tai Hing Estate,Tuen Mun, NT.
網址 Internet : <http://www.rck.edu.hk> 電郵 E-mail: info@rck.edu.hk

二校：新界屯門三聖邨滿漁樓地下 11-16 號 電話：2458 0796 傳真：2458 0796
No.11-16,G/F, Moon Yu House, Sam Shing Estate,Tuen Mun, NT.
網址 Internet : <http://www.rck.edu.hk> 電郵 E-mail: stangelar@rck.edu.hk

申請人所提供的資料，只供申請人讀本園之用
Information provided by applicants only for the kindergarten.

天后中英文幼稚園 (二校)

報名須知

(一) 申請報名	a) 本園接受入學時年滿兩歲八個月的幼兒申請 b) 表格可親臨本園或網上下載 c) 全年接受報名，不設限額			
(二) 報名辦法	親臨本園遞交申請表格，須連同以下所需文件： a) 出世紙正、副本(如非本港出生，需帶同居留證件之正/副本) b) 香港衛生署(免疫接種記錄) c) 幼兒近照二張(2吋) d) 三個貼上\$2.2 郵票的回郵信封(信封面請寫上通訊地址及幼兒姓名) e) 報名費\$40(與申請表格一併遞交) 無論申請成功與否，報名費概不退還			
(三) 面見安排	本園將安排面見所有申請報名入讀之幼兒，家長須陪同幼兒參與面見。 面見日期：容後安排			
(四) 收生準則	<ul style="list-style-type: none"> ➤ 居住本社區之適齡兒童 ➤ 兄弟姊妹為本園就讀學生或畢業生 ➤ 父母為本園校友 ➤ 幼兒面見表現 ➤ 申請全日制之學生，雙職家庭及有需要家庭優先考慮 			
(五) 公佈日期	a) 首輪取錄結果將在本園報告板、有關信函及學校網頁公佈已取錄之學生名單。(後備生，將個別以信函或電話聯絡通知) b) 隨後報名之幼兒，將於面見後一星期內以信函及致電通知取錄結果			
(六) 註冊手續	a) 首輪面見報名之申請者，將於每年所指定之日期，上午 10:00 至下午 4:00 到校辦理註冊手續。 b) 隨後報名者，請依通知信日期到校辦理 c) 獲取錄之幼兒家長，請於註冊日期內，連同以下文件親臨本園辦理註冊手續。 <ul style="list-style-type: none"> i. 幼稚園入學註冊證 ii. 註冊費(全日班\$1570；半日班\$970) #若放棄學位，所繳交之註冊費將不獲退還 #註冊後如需轉校請與本園聯絡			
(七) 入學手續	1. 以信函通知獲取錄者到本園辦理入學手續之日期及時間 2. 帶同有關信函到校辦理手續 <ul style="list-style-type: none"> a) 交書簿雜費(有關費用由承辦商代辦，並須簽同意書) b) 訂購校服及其他用品等(有關費用由承辦商代辦) ※ 一經辦理入學手續，已繳交之書簿費用將不會發還，只會發還有關物品。			
(八) 新生家長會	新生家長會日期(約在 8 月底舉行)，將於 7 月底發信通知有關日期			
(九) 辦公時間	星期一至五(9:00-5:00)，逢星期六(9:00-1:00) 星期日及公眾假期休息			
(十) 備註	本園設有校車接送服務			
(十一) 參考資料	2023-2024 年度學費及午膳費用			
	學 費	半日班	全免 (持有效幼稚園入學註冊證)	11 期
		全日班	\$397 (持有效幼稚園入學註冊證)	11 期
全日班膳食費		\$530(每月)	11 期	

Regina Coeli Anglo-Chinese Kindergarten (Second Branch)
Enrolment Information for Prospective Students for the Academic

(A) Application Form	<p>a. Children of two years and eight months old or above at the time of enrolment are welcome to study in our school.</p> <p>b. Application forms are available at our School Office or you can download through our school website (http://www.rck.edu.hk)</p> <p>c. Our enrolment is available all year round</p>			
(B) Application Document	<p>Please bring along the following documents when submitting the completed application form :</p> <p>a. The photocopy of the birth certificate of the applicant (if the applicant does not have Hong Kong birth certificate, please produce the photocopy of the other identify document.</p> <p>b. The photocopy of the Hong Kong Immunization Vaccination Records Card of the applicant (front face and reverse face)</p> <p>c. Two half-length recent photos (size 2 inches) of the applicant.</p> <p>d. Three envelopes with the Chinese / English name ,address and stamp</p> <p>e. Enrolment fee is HK\$40 (Fees paid are not refundable)</p>			
(C) Interview Arrangements	Our school will arrange interviews for all applicants. Interview dates will be announced in due course			
(D) Admission Criteria	<p>a. Sibling(s) studying at our school</p> <p>b. Parent(s) or sibling(s) being a graduate of our school</p> <p>c. Children living at the nearby area of our school</p> <p>d. The interview performance of the students</p> <p>e. Special needy families</p>			
(E) Announcement Date of Admission Results	<p>a. The result will be announced on _____ Successful applicants will be notified by post and e-mail. Admission results will also be posted on our notice board and school website.(Students in the waiting list will be notified of the admission results by post or by phone individually)</p> <p>b. Those applications submitted after the above date, they will be notified of the admission result send by e-mail, by post or by phone within one week of application</p>			
(F) Registration Procedures	<p>a. The prospective students are required to register at our school on _____ (Thursday to Saturday) from 10:00am to 4:00pm</p> <p>b. Those applicants applied after, we will be notified later. Parents are required to bring along with the following documents for registration :</p> <p>c. i) The Registration Certificate for Kindergarten Admission ii) The Registration Fee : HK\$1570 for Whole-day student, HK\$970 for Half-day student</p> <p># Registration fees paid are not refundable # Please contact us in case you want to transfer to other school after registration</p>			
(G) Enrolment Procedures	<p>Parents will be notified of the enrolment date and bring along with the following for the enrolment :</p> <p>a. Textbooks fee, materials and supplies expenses etc. (please refer to the letter of notification for details)</p> <p>b. Bank deposit for auto-payment</p> <p>c. Purchase of school uniform ⊗ All fees are not refundable after paid</p>			
(H) Parents Day	The Parents Day will be held at the end of August (exact date will be announced at the end of July by post)			
(I) School Office Hours	Monday to Friday (9:00am to 5:00pm) , Saturday (9:00am to 1:00pm) Closed on Sundays and Public Holidays			
(J) Remark	Self-owned school bus service			
(K) Reference Information	Details of School Fee and Meal Fee for the Academic Year 2022/2023 for reference			
	School Fee	Half-day Class Students	Free (with valid Registration Certificate for Kindergarten Admission)	11 th period
		Whole-day Class Students	\$397 (with valid Registration Certificate for Kindergarten Admission)	
Meal Fee	Whole-day Class Students	HK\$530(per month)		

有關收生安排及細節，家長可在教育局網頁(http://www.edb.gov.hk/k1-admission_tc)上載詳情

「2024/25 K1 收生安排」流程圖



1. 如家長未能於「統一註冊日期」內向取錄其子女的幼稚園出示「註冊證」/「入學許可書」，該幼稚園或未能為其子女進行註冊。因此，家長須在指定日期內向教育局遞交「註冊證」的申請。

2 如申請人於「統一註冊日期」後獲取錄，仍須以「註冊證」/「入學許可書」註冊。如申請人在一所幼稚園註冊後打算轉校，須到原先註冊的幼稚園取回「註冊證」/「入學許可書」。申請人如由其原先註冊的幼稚園取回「註冊證」/「入學許可書」，即代表該幼稚園不會再為該學童保留學位。一般來說，其原先註冊的幼稚園不會退還「註冊費」。

夏季校服供應商

項目	承辦商
夏季校服	合眾制服有限公司
夏季運動服	新的校服
長運動秋褲	
毛衫	

冬季校服供應商

項目	承辦商
棉褸	新的校服
冬季運動服	
男褲/女裙	合眾制服有限公司
恤	

書包及餐具供應商

護脊書包	采日有限公司
8件裝餐具連餐具袋	采日有限公司
水樽	采日有限公司